



TEC

TOWNSEND ENERGY COMMITTEE

272 Main Street

Townsend, Massachusetts, MA 01469

Christopher L. Campion, Ph.D., Susan Dejniak, PMP,
Sandra Brown, Theresa Morse, Ph.D., Michael Brown, Ph.D.

**MARCH 14, 2013
TOWNSEND ENERGY COMMITTEE
SELECTMEN'S CHAMBERS
MEMORIAL HALL
7 PM**

MINUTES

- 1. Call the meeting to order:** Chairman Chris Campion called the meeting to order at 7:05pm. Present was Chris Campion (CC), Michael Brown (MB), and Sue Dejniak (SD). Absent were Tere Morse (TM) and Sandra Brown (SB). Also present was support staff Karen Chapman (KC).
- 2. Approval of Meeting Minutes: 2/7/13:** SD motioned to approve the minutes of 2/7/13. MB seconded the motion, with all in favor.
- 3. Discuss Audit Results for Police Station:** Everyone reviewed the draft audit report from EnerNOC. In Table 1 of the audit, we need to convert the Electrical and Natural Gas savings to MMBtus. Payback period is irrelevant to the committee but is more important to the town and the cost benefit. KC will let EnerNOC know that we would like the energy savings total in MMBtu and external lighting recommendations.
- 4. Discuss Audit for Town Hall:** The committee was generally happy with EnerNOC's audit results. Would like to move forward with an audit of Memorial Hall. SD motioned to go forward with EnerNOC audit of \$7145. MB seconded with all in favor. KC will check with Andy to see what the proper steps are taken with regard to procurement.
- 5. Discuss file structure for committee in Google Docs:** tabled.
- 6. Discuss Goals & Objectives for 2013:** One of the goals is to have a table at Earth Day on the Common. The committee is considering some type of community

outreach to let the community know we exist, energy saving brochures, light bulb demonstration, or water conservation ideas.

7. **Next meeting:** April 4, 2013

8. **Adjourn:** SD motioned to adjourn at 8:26 pm. MB seconded the motion, with all in favor.

Minutes taken and transcribed by: Karen Chapman